



## BOROUGH OF WASHINGTON

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*A Council Manager Community*

### RENEWAL LETTER FOR ANIMAL LICENSE

Dear Pet Owner:

It is that time of year again to register your dog or cat which is due in January (Jan 1<sup>st</sup> -Jan 31<sup>st</sup>). Late fees will apply as of February 1<sup>st</sup>, at \$5 per month/per animal.

***Things needed to renew your Animal Licenses:***

1. **All rabies shots need to be valid thru November of current year.**
2. **Please fill out information below and mail back with the information below.**
3. **Send a copy of your rabies certificate to verify and update our records (will be returned)**
4. **Make your check payable to the Borough of Washington.**
5. **Enclose a self-addressed stamped envelope for return of new license.**
6. **If you are sending your information after January 31, please add late fees.**
7. **Please help us keep our records up to date by informing us of any changes such as death of your pet.**

Sincerely yours,  
Lee Geller  
Animal Licensing

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<b>*Fees: Dog</b>	<b>\$15 Spayed or Neutered</b>	<b>Cat</b>	<b>\$10(Spayed or Neutered)</b>
	<b>\$20 Non-Spayed or Neutered</b>		<b>\$15 Non-Spayed or Neutered</b>

Owners Name: \_\_\_\_\_

Dog/Cat Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Rabies Expiration: \_\_\_\_\_

**\*Late fees assessed beginning February 1<sup>st</sup>, \$5.00 per month per animal**

**\*Tickets (Summons) for unregistered animals will be issued after May 1<sup>st</sup>.**